

13 January 1970

MEMORANDUM FOR: Chairman
Records Management Board

SUBJECT : Quarterly Report (October-December)
for DCI Area

1. DCI area records activity is summarized below:

25X1A a) During the quarter [REDACTED] PPB, visited the Center and completed the review of their holdings. Fifteen feet of records were authorized for destruction.

25X1A b) [REDACTED] ONE, also visited the Center and reduced their holdings of supplemental distribution by fourteen feet.

c) During December, the Cable Secretariat obtained on rental a Recordak Starmatic Reader, Model PVM. This is a variable speed motor-driven reader which moves images across the screen at a constant and relatively slow reading speed controlled by the user. Cable Secretariat's high speed Magna Printer-Reader is not designed for reviewing of film frame by frame.

2. During the quarter Cable Secretariat efforts toward microfilming cables was limited to preparation for filming and checking of developed film.

25X1A



DCI Area Representative